

Terms of Reference

MFOR Legal Advisor

Location	Tarawa, Kiribati
Duration	1 year term, full time
Availability	To start QTR 3 2025
Objectives	<p>The Legal Advisor will support implementation of the EU project, and working alongside the Kiribati Ministry of Fisheries and Ocean resources (MFOR) administration team, to coordinate and oversee the legal matters within the Ministry.</p> <ul style="list-style-type: none">• To support the Ministry on legal matters as required• To work closely with the MFOR staff (including MOR Executive and Directors), fisheries partners, and other fisheries initiatives being progressed by the Government of Kiribati to ensure effective coordination, opportunities for learning, and maximisation of efforts.

Key Functions

Using an approach that supports MFOR to take greater leadership and ownership of the outcomes identified to be achieved through this EU-Kiribati sector support. The Legal Advisor will:

- Administrative, Management and Advisory roles, and to work closely with the Secretary, Head of Divisions, Fisheries partners, and other relevant MFOR staff to ensure effective implementation of Legal roles within the Ministry.
- Provide Legal support during meetings, and work closely with the Fisheries Act
- Legal adviser to the Secretary and Directors before adaption and adoption of new regulations into Kiribati fisheries and marine legislation
- Ensure all divisional work plans and activities are implemented in line with the legislation
- Draft, review, and negotiate contracts, agreements, MOUs, and other legal documents
- Provide legal opinions on a variety of matters, including contracts, regulatory compliance, and litigation.

Reporting, Accountability, and Working Relationships

MFOR Executive (Secretary and Deputy Secretary) will directly contract the EU Donor will be responsible for managing all contractual responsibilities and contract payments.

The Legal Advisor will report directly to the MFOR Secretary or Deputy Secretary (or as delegated by the MFOR Secretary) on their performance and delivery of their role within MFOR. The Legal Advisor will work collaboratively with the in the delivery of their role.

Qualifications, Skills, and Experience

Experience and understanding of Monitoring and Evaluation:

- Master of Laws (LLB) with 1 year of Experience working in the Ministry of Fisheries and Ocean Resources
- OR
- Degree of Law (LLB) with 3 years of Experience in the field

Person Specification

- Able to establish rapport, communicate effectively, and work with people of diverse cultures, backgrounds, and education.
- Has strong relationship-building skills and can facilitate or participate in meetings with key stakeholders.
- Has excellent cross-cultural communication skills.
- Has excellent oral and written communication skills in English, with a proven ability to produce timely and high-quality reports.
- Has demonstrated sound computer literacy skills.
- Able to work independently with limited supervision.
- Is politically sensitive and able to engage with stakeholders (including key public sector staff) and adjust approaches to obtain outcomes.
- Able to work in a complex and challenging work and living environment with the patience, creativity, and tenacity to deal with institutional and cultural challenges.
- Shows a high level of integrity in all that they do and has a strong sense of timeliness and responsibility in completing tasks.
- Ability to travel internally and externally if required.

PACKAGE RENUMERATION

- The Project Coordinator is entitled to annual leave, compassionate leave, sick leave, and housing allowance.

- It also includes an attractive, negotiable salary remuneration package depending on the qualifications and experience of the applicant.
- Role to date and recommendations.